Take2 Newsletter | December 2017

Email: helpdesk@adaptit.co.nz   Call: (04) 931 1470 or 0800 499 5410

Update from the Help Desk

The end of December is just around the corner so this is a good time to be preparing for those end of year processes and submitting trial SDRs.

If you are experiencing any issues with the Take2 software please contact our very capable Help Desk team Michael and Lian to discuss.

You can either email helpdesk@adaptit.co.nz or call 0800 499 5410 or 04 931 1470. They look forward to hearing from you.

We would like to take the opportunity to wish you all a very Happy Xmas and holiday season.

Christmas Office Hours

- Office closes at 1 pm 22 December
- Reopens at 8.30 am 3 January

ATTENTION – PLEASE READ THIS COMPLIANCE MESSAGE

Compliance commitments coming up

The final SDR return for 2017 has to be submitted to the Ministry by the 31 January 2018.   So this is a good time to start submitting trial SDRs.

Start today by

- Submitting trial submissions to determine and resolve your errors
- We recommend that you are on the latest Version 10.8.210 to submit
- The Single Data Return manual published by the Ministry of Education has a whole section dedicated to the definition of valid enrolment and this covers domestic status, fee refund, and withdrawal periods. http://www.steo.govt.nz/sdr/sdr-manuals.

Need help? Contact the Help Desk team on 04 931 1470; 0800 499 5410 or email them at helpdesk@adaptit.co.nz

Have you upgraded to the latest Version of Take 2?

"Version 10.8.210" was released in September, it is important that you keep current. The upgrade can be downloaded from the Take2 website. If you need assistance contact the help desk team.

Upgrades for Zoom Cloud clients are taken care of automatically.

Changes have been made in the following areas.
The Release Notes which are included with the upgrade have more detail.

- Bring ups
- Curriculum
- EDUMIS number
- NSI
- NZQA Request verification
- Reports

TEC Roadshow

The recent TEC roadshows were well attended. Perhaps the most important point of interest was the proposed change to the SDR. Minimal information is available at this stage, other than it will be simplified and use API's and data will be transferred both ways.

We have been invited to be involved in the design stage during 2018.

The proposed time line is as follows:

- Design and test 2018
- Sector pilot and test 2019
- Go Live 2020

Watch this space, we will keep you informed as we learn more.

TEC also promoted Qlik sense, which they encourage you to use and see what value it would be for your institute. More information can be found at TEC website.

Student Cards

Do you get your student ID cards from Student Card? We have been talking with them and are considering an automated interface from Take2.

Interested in finding out more?   Contact Cheryl to discuss

Update from the Management Team - Adapt IT General Manager

Our General Manager Frans van den Berg is retiring at the end of December and heading back to South Africa.

We are delighted to announce that Harvey Buchman has been appointed as the new General Manager. Harvey is currently the Product Manager, he moves into the new role on 1 January 2018. If you would like to contact Harvey you can either email or call him at the office.

Professional Services

- Interested in a Health Check of your data base? Concerned about data anomalies?   Contact the Help Desk to see how we can help
- Interested in seeing if moving Take2 SQL would be beneficial for your organisation.
- Require assistance with staff training,
- Want to move your Take2 Access Edition from the desktop to the Cloud,
- Or if you just want to chat about how the products are working for you, please give Cheryl a call (04 931 1481 or 021 938 100)

Monthly online sessions

We introduced these sessions at the beginning of this year to assist with staff training and development, we do hope you have found them valuable.

A refresh of the sessions is available by click on links below. The password for gaining access to the videos is: Demo@take234

Topic	Link
SDR	https://vimeo.com/213935030
Academic records NZQA Reporting	https://vimeo.com/218871526
Reports - basic student reporting	https://vimeo.com/220886815
NSI	https://vimeo.com/225798015
How to do a Take2 Access Upgrade + Pre-Go Live Actions required for Aug 2017 SDR	https://vimeo.com/227647362
Attendance	https://vimeo.com/229070552
EPI Reporting and PivotTables	https://vimeo.com/233764431
Archiving	https://vimeo.com/237840909
Prospects	https://vimeo.com/241997811

We are currently planning the 2018 sessions if there is a something you would like to see included please email the help desk**.**

Looking for a change of role?

Taratahi has a vacancy for an experienced Student Management System Coordinator coming up shortly on Trademe Jobs. Taratahi uses Take2 SQL for its SMS.

Your feedback

You are a vital part of the Take2 development. We welcome your thoughts suggestions, criticisms and feedback.

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