

Hermes

Making Sense of the SDR Monitoring Your Performance

EASIER SDR ROUNDS

Hermes makes life a lot less stressful during the four monthly SDR round. By reading the SDR files produced by your student management system Hermes is able to spot possible problems before you submit the files to STEO. Hermes also reads the validation listings produced by STEO, providing more understandable and useful reports.

QUICK EPI STATISTICS

TEC makes funding decisions based on Education Performance Indicator (EPI) statistics. Your student management system may not be capable of reporting such statistics and, even if it is, may produce different results from the figures TEC comes up with. Hermes uses the same SDR files as TEC to compile EPI statistics quickly and accurately.

COMPLIANCE PLUS

Hermes is supplied by the team at Meta Office. We live and breathe student management systems; focusing on compliance with the requirements of tertiary agencies.

Your student management system produces Single Data Return (SDR) files every four months. You submit them to the Ministry of Education. The Ministry passes on data to the Tertiary Education Commission (TEC).

TEC uses the data to monitor your performance and this can affect your funding.

Unfortunately SDR files aren't that easy to read and some student management systems aren't very reliable when it comes to correctly formatting the files. This can make life difficult during the hectic period every four months for submitting files.

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29540NC5565Q07114.2 0903200905032010 0014701N A103 0701990.06670.0000 0.0000 0.0051 0.0051 0.0051
29540NC5565Q07102.2 0903200905032010 0014701N A103 0701990.05000.0000 0.0000 0.0038 0.0038 0.0038
29540NC5565Q07097.2 0903200905032010 0014701N A103 0701990.06670.0000 0.0000 0.0051 0.0051 0.0051
29540NC5565Q07093.2 0903200905032010 0014701N A103 0701990.05000.0000 0.0000 0.0038 0.0038 0.0038
29540NC5565Q07091.3 0903200905032010 0014701N A13 0701990.03330.0000 0.0000 0.0026 0.0026 0.0026
29540NC5565Q07115.2 0903200905032010 0014701N A103 0701990.03330.0000 0.0000 0.0026 0.0026 0.0026
29541AI2050WTMTA225.3 0903200927112009 0010901Y A103 0915020.12500.0000 0.0000 0.0139 0.0139 0.0139
29541AI2050WTMTA228.3 0903200927112009 0010901Y A103 0915020.12500.0000 0.0000 0.0139 0.0139 0.0139
29541AI2050WTMTA229.3 0903200927112009 0010901Y A103 0915020.12500.0000 0.0000 0.0139 0.0139 0.0139
29541AI2050WTMTA226.3 0903200927112009 0010901Y A103 0915020.12500.0000 0.0000 0.0139 0.0139 0.0139
29541AI2050WTMTA223.3 0903200927112009 0010901Y A103 0915020.12500.0000 0.0000 0.0139 0.0139 0.0139
29541AI2050WTMTA222.3 0903200927112009 0010901Y A103 0915020.12500.0000 0.0000 0.0139 0.0139 0.0139
29541AI2050WTMTA224.3 0903200927112009 0010901Y A103 0915020.12500.0000 0.0000 0.0139 0.0139 0.0139
```

Hermes is a small standalone application that is easily installed on your computer. You feed Hermes the SDR files produced by your student management system and Hermes will look for problems caused by incorrectly formatted records or missing records. For example if you have student records without an NSN, or course enrolment records that don't have matching student records Hermes will let you know.

Hermes also provides you with tools to easily view, sort

- Simple to install, easy to use.
- Documented and supported by experienced help desk staff.
- Developed by Meta Office, which has produced student management systems and related tools for the New Zealand market since 1998.
- Regularly updated to ensure ongoing compliance.

and search SDR files and the validation reports from STEO. This helps you winkle out those pesky validation errors that might otherwise waste hours of your time. And Hermes is regularly updated to ensure ongoing compliance with the SDR and education performance rules.



Meta Office

SMART REPORTS & TOOLS

Hermes produces a range of reports and also allows you to calculate your weighted EPI performance score.

- *Plan Commitments Participation Report*

This report replicates the report produced by TEC.

With Hermes you can produce it at any time for any year.

- *EFTS Pivot Table*

This pivot table report allows you to view EFTS consumption and to filter and cross tabulate totals by various attributes such as funding source, classification, delivery site, etc.

- *Successful Course Completion, Qualification Completion, & Student Retention*

These reports are broken down by register level group. They are particularly useful as a means of monitoring performance through the year.

- *EPI Performance Score*

This tool allows you to calculate your overall EPI performance score and see where it stands against TEC's performance thresholds.

Plan Commitments Participation Report						Year: 2009
Happy Days Institute						8490
Maori & Pacific students as a proportion of know ethnicity EFTS:						
Qualification Register Level Split	Maori EFTS	Maori %	Pacific Peoples EFTS	Pacific Peoples %	Known EFTS	
Level 1 - 3	41.84	11.45%	42.07	11.51%	178.23	
Level 4 plus	50.06	13.70%	42.02	11.50%	187.23	
Total	91.90	25.15%	84.09	23.01%	365.46	

Qualification Register Level	Maori EFTS	Maori %	Pacific Peoples EFTS	Pacific Peoples %	Known EFTS	
3	41.84	11.45%	42.07	11.51%	178.23	
5	31.00	8.48%	26.00	7.11%	116.00	
6	19.06	5.22%	16.02	4.38%	71.23	
Total	91.90	25.15%	84.09	23.01%	365.46	

Levels as a proportion of total EFTS:		
Qualification Register Level Split	Total EFTS %	Total EFTS
Level 1 - 3	48.79%	178.36
Level 4 plus	51.21%	187.23
Total		365.59

Qualification Register Level	Total EFTS %	Total EFTS
3	48.79%	178.36
5	31.73%	116.00
6	19.48%	71.23
Total		365.59

2009 Qualification Completion - filtered for 01 funding			
This report is based on '01' funded records.			
EPI Level Group	QC Rate	PT Rate	
Level 3 - 4	70.43%	5.89%	
Level 5 - 6	71.03%	6.00%	
Overall	70.71%	3.18%	

Weighted Score						
Overview						
Year:	2011					
	QC	PT	SCC	SR	Progression	Overall Performance-Linked Funding Score
Levels 1-2:	55.00	80.00	78.00		65.00	7.5
Levels 3-4:	66.00	44.00	72.00			7.6
Levels 5-6:	86.00	33.00	86.00	45.00		8.3
Levels 7-8:	77.00	46.00	66.00	59.00		7.5
Levels 9-10:						

Key: Above the upper threshold.
Between the upper and lower thresholds.
Below the lower threshold.

FUNDING	CATEGORY	CLASS	ATTEND	CRS_SITE	NQLEVEL	QUAL	Drop Column Fields Here											
01	All	All	All	All	All	All												
AWARDCATEGORY	Sum of JAN	Sum of FEB	Sum of MAR	Sum of APR	Sum of MAY	Sum of JUN	Sum of JUL	Sum of AUG	Sum of SEP	Sum of Oct	Sum of NOV	Sum of DEC	Sum of Year Total					
30	3.7041	3.7041	3.7041	8.9729	5.2729	5.279	3.5984	3.4109	3.3905	3.9358	3.9358	3.9415	52.85					
36	37.5441	37.5441	37.5441	76.4933	39.0308	39.0481	62.4578	36.0036	36.2775	36.3027	36.1605	36.0394	510.446					
43	0	26.0832	26.0832	26.0832	26.0832	26.0832	54.2392	27.9052	33.9441	34.0599	33.7409	28.2912	342.5965					
Grand Total	41.2482	67.3314	67.3314	111.5494	70.3869	70.4103	120.2954	67.3197	73.6121	74.2984	73.8372	68.2721	905.8925					

Coming Up - Mercury

TEC is engaged on a project to replace the Single Data Return with a "Tertiary Learner Event Collection" (TLEC).

This will see data being reported by tertiary organisations on a near real-time basis and will require a high level of data validation on the part of those providers.

For suppliers of student management systems the TLEC project could require a very substantial re-write of their software.

At Meta Office we are at work on our **Mercury** project which will future proof all our student management products and will also be available to suppliers of other systems, allowing them to ensure ongoing compliance. So even if you don't plan to change student management systems you should still talk to us about Mercury Relay.

META OFFICE PRODUCTS & SERVICES

- Nipper
- Take2
- Hermes
- Consultancy
- Data Conversion
- Training



Meta Office

Student Management Systems

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