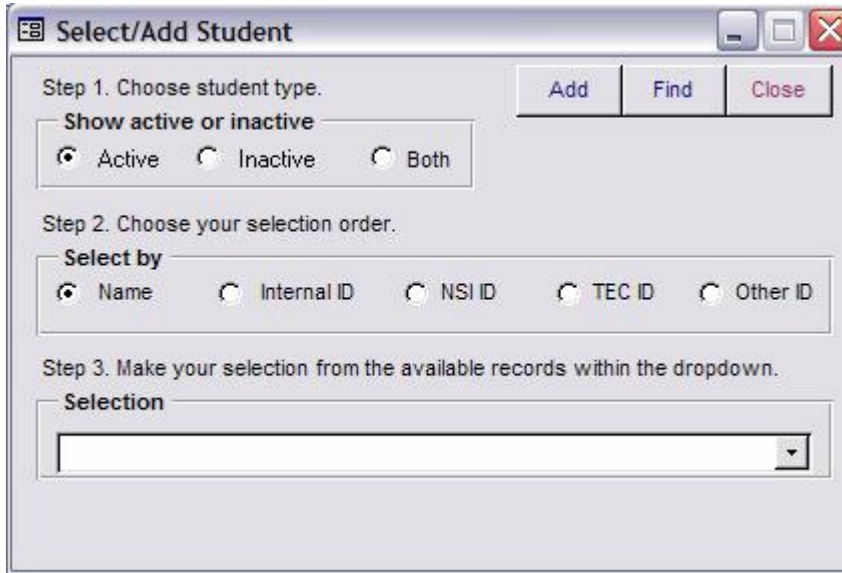


Create a Student Bring Up

1. Click on the **Student Management** button.
2. Click on the **Student** button.
3. Select the student record from the Select/Add Student dialogue box.



Select/Add Student

Step 1. Choose student type.

Show active or inactive

Active Inactive Both

Step 2. Choose your selection order.

Select by

Name Internal ID NSI ID TEC ID Other ID

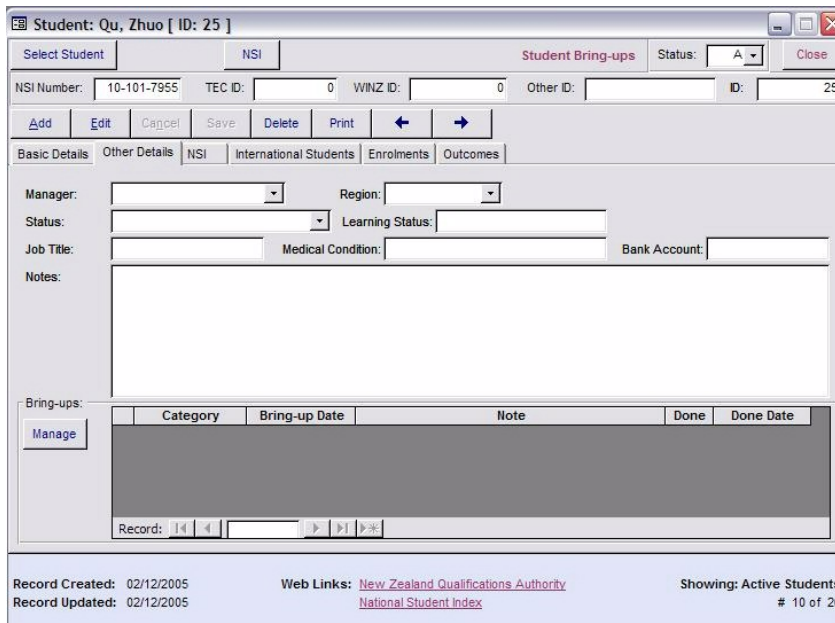
Step 3. Make your selection from the available records within the dropdown.

Selection

[Empty dropdown menu]

Buttons: Add, Find, Close

4. Click on the **Other Details** tab.
5. Click on the **Manage** button.



Student: Qu, Zhuo [ID: 25]

Select Student | **NSI** | Student Bring-ups | Status: A | Close

NSI Number: 10-101-7955 | TEC ID: 0 | WINZ ID: 0 | Other ID: | ID: 25

Buttons: Add, Edit, Cancel, Save, Delete, Print, Left Arrow, Right Arrow

Basic Details | **Other Details** | NSI | International Students | Enrolments | Outcomes

Manager: [Dropdown] | Region: [Dropdown]

Status: [Dropdown] | Learning Status: [Text]

Job Title: [Text] | Medical Condition: [Text] | Bank Account: [Text]

Notes: [Text Area]

Bring-ups:

Category	Bring-up Date	Note	Done	Done Date
[Empty Table]				

Record: [Navigation icons]

Record Created: 02/12/2005 | Record Updated: 02/12/2005 | Web Links: [New Zealand Qualifications Authority](#) | [National Student Index](#) | Showing: Active Students # 10 of 26

6. Enter the details of the Bring Up.
7. **Click** on the **Complete** when finished.

Student: Qu, Zhuo [ID: 25]

Select Student NSI Student Bring-ups Status: A Close

NSI Number: 10-101-7955 TEC ID: 0 WINZ ID: 0 Other ID: ID: 25

Add Edit Cancel Save Delete Print ← →

Other Details

Manager: Region: Status: Learning Status: Job Title: Medical Condition: Bank Account: Notes:

Bring-ups: Complete

Category	Bring-up Date	Note	Done	Done Date
SYS1	TEC 2 Month Outcome		<input type="checkbox"/>	
SYS2	Visa Expires			
SYS3	Travel Insurance Expires			
SYS4	Medical Insurance Expires			

Record: 1 of 1

Record Created: 02/12/2005 Record Updated: 02/12/2005

Web Links: [New Zealand Qualifications Authority](#) [National Student Index](#)

Showing: Active Students # 10 of 26