



New Zealand's Leading Student Management System

Still ahead of the pack!

First released in 1999 Take2 is now in use by over 170 training providers ranging from organisations with tens of thousands of students to organisations with fewer than a hundred.

Take2 was the first student management system to be certified by the Ministry of Education as Single Data Return compliant. That certification has been renewed every year since and Take2 version 9 is currently certified for the 2007 year.



Why choose Take2?

- ✓ Easy and straightforward to use.
- ✓ Quality support with a dedicated help desk.
- ✓ Certified by the Ministry of Education and NZQA.
- ✓ A reliable proven system with over 170 providers nation-wide.
- ✓ Continuous product development—updates to the software made available on a regular basis.

Public Trust Fee Protection



Meta Office and Public Trust have been working together to make it easier for institutions using Take2 and Fee Protect to manage student information. The Public Trust Fee Protect service provides student fee protection in an NZQA approved trust account. Meta Office has built additional functionality into Take2 that complements the Fee Protect service by providing the electronic transfer of student, enrolment and fee information to the Public Trust.

Pastoral Care for International Students



A code of practice that covers the “pastoral care” offered to international students is now in effect. An important part of the code of practice is the need to ensure that students’ accommodation is appropriate and safe. Functionality in *Take2* allows users to record details of students’ accommodation and pastoral care.

Pricing and Licencing

Clients purchasing a Take2 licence also purchase an annual support service which entitles them to an annual upgrade of the software and access to the Meta Office Help Desk.

Take2 is priced extremely competitively and in fact costs less than many other comparable student management systems. The licensing structure is simple and straightforward.

So contact us today (04 939-1267) to enquire about the price for your organisation.

Support and Documentation

The Help Desk service provides users with advice and assistance on using Take2 but, over and above this, also guides users through the increasingly complex compliance tasks imposed by government agencies.

The service has earned an outstanding reputation over the last eight years, with users rating the staff as very friendly or friendly (100%), able to fix problems all or most of the time (94%), and better than other help desks (94%).

Take2 is supplied with a detailed User Manual and a brief Powerpoint tutorial.

The Take2 web site also offers an expanding range of Tip Sheets. Tip Sheets are easy to follow step-by-step instructions to guide you through common functions in Take2.



Additional Services

Meta Office is able to provide, in addition to Take2 and the related Nipper product, extra services which can be customised to your organisation's specific needs. If you have any queries about the additional services we provide please, don't hesitate to contact us.

- ✓ Customised Reporting
- ✓ Additional add-on software modules and customised functionality
- ✓ Programming and development services
- ✓ ID card bureau service
- ✓ Extended helpdesk support arrangements
- ✓ Training and documentation services
- ✓ Consultancy services

Contact Us

If you have any queries about the Fee Protect functionality in Take2 or any of our other products please feel free to contact us.