

# Tip Sheet No.34

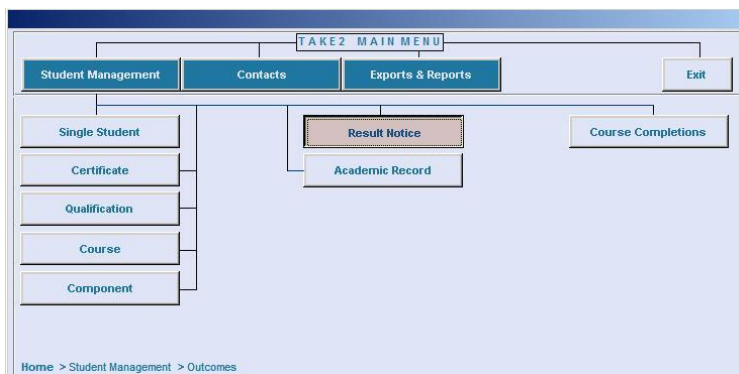
## Generating a Result of Study (RoS) Notice

The RoS notice lists a student’s course enrolments for courses in the Course Register and shows an outcome based of the course completion code which is used by StudyLink when determining Student Allowance eligibility. Where possible an overall outcome is determined based on the proportion of “Passed” and “Not Passed” EFTS.

StudyLink have asked us to make the following statement: “In early October 2006 StudyLink commenced an automated Data Match with the Ministry of Education’s SDR to determine whether a student has passed over half of his or her course. The above notice is not a replacement for that match. Where exceptions occur, the above notice is acceptable as support for StudyLink’s Statement of Satisfactory Progress form. StudyLink will still seek to validate the information through the SDR.”

## Generating the Results of Study

1. Click on the Student Management button.
2. Click on the Outcomes button.
3. Click on the Result Notice button.



4. Set the applicable filters.
5. Click on the Filter button.
6. Select the students with which to print the RoS for.



7. Click on the Results of Study button.

A dialogue box will display reminding you that all course completion outcomes are up to date and final codes have been assigned to all course enrolments.

8. Click on the OK button.
9. A dialogue box will appear asking if any of the students for which a RoS notice is being generated has had a study break.
10. Click on Yes or No as applicable.
11. If any of your students have had a study break, you will be required to specify the dates of the break. A default date can be specified for all students.

**Results of Study: Student Study Breaks**

Enter the dates of each student's study break. Default values entered will be copied to ALL listed students, whose enrolments spans these dates. Click continue to generate the results of study reports.

Default Start Date:  Default Finish Date:

Student's Name	Enrolment Start	Enrolment Finish	Study Break Start	Study Break Finish
▶ Beans, Frank	20/02/2006	15/12/2006	06/06/2006	20/06/2006

12. Click on Continue button to proceed.
13. The Results of Study Notice will be generated.

Frank Beans  
23 Craigs Ave  
Newtown  
Wellington

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**Results of Study** Results Current at: 25/10/2006

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Family Name:	Beans	First Name(s):	Frank
Date of Birth:	20/10/1988	Student ID:	1204

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Education Provider:		Start Date:	20/02/2006
Qualification Code:	NC0985	Finish Date:	15/12/2006
Qualification Title:	Agriculture (Level 3)	Length:	42 weeks
Study Break:	From 06/06/2006 to 20/06/2006 - 15 days		

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*The Course Outcomes listed below are those used by StudyLink to determine whether you have satisfactorily progressed.*

Course Code	EFTS	Outcome	Passed EFTS	Not Passed EFTS	Pending EFTS
Dairy SCR/1	0.0416	Passed (2)	0.0416		
Dairy SCR/2	0.0416	Passed (2)	0.0416		
U10082	0.0330	Passed (2)	0.0330		
U18191	0.0249	Passed (2)	0.0249		
U18192	0.0167	Passed (2)	0.0167		
U18196	0.0500	Passed (2)	0.0500		
U18198	0.0666	Passed (2)	0.0666		
U18199	0.0333	Passed (2)	0.0333		
U19074	0.0250	Passed (2)	0.0250		
U19075	0.0170	Passed (2)	0.0170		
U19082	0.0420	Passed (2)	0.0420		
U19084	0.0330	Passed (2)	0.0330		
U19086	0.0420	Passed (2)	0.0420		
U19087	0.0330	Not Passed (3)		0.0330	
U19088	0.0499	Not Passed (3)		0.0499	
U19101	0.0420	Not Passed (3)		0.0420	
U19102	0.0580	Passed (2)	0.0580		
U19103	0.0670	Passed (2)	0.0670		
U19143	0.0250	Passed (2)	0.0250		
U19144	0.0500	Passed (2)	0.0500		
<b>Total</b>	<b>0.7918</b>		<b>0.6669</b>	<b>0.1249</b>	